



Staff Housing Guidelines

The free staff housing available this summer is a primitive setting, but has the necessary amenities of showering facilities, community kitchen, and 2 person private platform tents. Each tent contains two single beds, but no additional furniture. Please feel free to bring your own furniture, rugs, trunks, etc. There is no electricity in the tents, so be prepared with flashlights, lanterns, battery powered clocks, etc. Housing is provided for STAFF only. Out of respect for fellow staff and the program directors, please do not invite those who are not Adventure Links staff to the premises. Any visitors must be pre-approved by the Summer Program Directors or owners of Adventure Links.

You are responsible for keeping the housing area, kitchen and restrooms clean and sanitary. Staff members living in the “village” are responsible for managing recycling, garbage, and general upkeep in and around the living and kitchen areas. Any damage beyond normal wear and tear to the facility and the equipment is the responsibility of the individual causing such damage.

The illegal use of recreational/illegal drugs and alcohol is not permitted on Adventure Links property. Any use of such products illegally will result in a one-on-one meeting with the owners or Directors and immediate suspension from work without pay. Adventure Links also reserves the right to immediately terminate any employee who endangers themselves or others around them through use of these products or in other ways.

Smoking is not permitted inside of tents, staff lounge, the kitchen area, or in the sheds; and cigarette butts must be disposed of in the proper location (NOT on the ground!). As in your contract, you should be aware that we reserve the right to drug test, and if you are found under the influence during employment with Adventure Links, you will be terminated.

Food in the Food Storage Shed is for Adventure Links Programs ONLY, it is not your personal food supply. Please store all personal food in the kitchen area cabinets/fridges so that animals are not tempted to enter your living quarters. The kitchen area provided for your use should be kept neat and orderly at all times. Food should be disposed of properly and dishes washed at all times. This will reduce the chances of animals sharing your space. Water for cleaning dishes and showering should be used conservatively. **Minimize, Reduce, Reuse, and Recycle.**

Respect the other staff living with/around you... Please, do not enter their space unless invited to do so, do not be loud late at night while others are attempting to sleep, do not leave your area a mess, or your belongings in the common areas (i.e. kitchen, central area). There is a fire pit area located in the central area of the tents for staff use. Staff are required to completely extinguish the fire prior to leaving it unattended. This is to be done with at least one bucket of water (or more, if necessary).

A parking area is provided adjacent to the gear shed, please use the designated area and do not drive to your tent out of pure laziness (**practice your minimal impact living!!**) For purposes of emergency exit please park your cars in the direction which is easiest to pull out.

Thank you for your cooperation and flexibility to live and work in this communal space.

If you agree to comply with these rules and guidelines please sign below.

Signed

Date